

109c
Attorney's Practice

Epitomiz'd;

O R,

*The Method and Times of Proceeding in the
Courts of*

King's Bench and Common Pleas,

From the Commencement of a Suit, to the Trial, final Judgment and Execution; so advantageously placed in opposite Columns, as to shew at one View, the Agreement or Difference in the Practice of the said Courts: Whereby many Defaults and Irregularities (which frequently happen) may be prevented.

Calculated for the quick Dispatch of Business with Ease and Certainty, and to save the Time and Trouble of searching Books.

Perused by Gentlemen in several Offices, &c.

the same may be had in a single Sheet, proper to be framed, or fixed up in an Office.

In the SAVOY:

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Actions.

Within what Times to be brought.

CASE, except for Slander; Account, except concerning Merchandize between Merchant and Merchant; Trespass, Debt, Detinue, Trover, Replevin and Trespass *quare clausum fregit*, to be brought in 6 Years after Cause of Action. Assault, Menace, Battery, Wounding and Imprisonment in 4 Years; Slander in 2 Years: But Infants, Feme-Coverts, Persons *Non Compos Mentis*, Imprisoned or beyond Sea, may sue within said Times after full Age. Discovery of Sane Memory, at large, or Returned, &c. Stat. 21 Jac. 1. c. 16.

Affidavit for Bail.

When Deft. is to be held to Special Bail, Affid. of the Cause of Action must be made, which may be sworn before a Judge, Comr. of the Court, or the Officer or his Deputy, who Issues the Process. St. 15. Oath 15. Nothing filing.

Process.

King's Bench.

Of suing it out.

Common Pleas.

Bill of Middlex.] Make a Præcipe, Get a Blank Bill, (1s. 6d. $\frac{1}{2}$) Fill it up; carry the Præcipe, Bill, (and Affid. if bailable) to the Bill of Middlex. Office, and the Officer will sign it (in Term 6d. in Vac. 10d.) It is not to be sealed. If bailable the Sum sworn to must be Indorsed: And if it is not executed before the Return, sue out an *Al.* or after that a *Plur.* (sign. each 2d.) For a *Non Omit. Bill*, pay the same as for a Common Bill.

Lat.] Make a Præcipe; get a Blank (1s. 6d. $\frac{1}{2}$.) Fill it up; carry the Præcipe, Lat. and Affid. (if bailable) to the K. B. Office, and Mr. Hawley will sign the Lat. (2s. 6d.) Sealing 7d. If bailable, the Sum sworn to must be Indorsed. If Lat. be not executed, sue out an *Al.*, or after that a *Plur.* Pay nothing for signing either. 7d. sealing each. After the 1st *Plur.* a 2d, &c. for 4 Terms from the suing out the Lat. And after that a new Lat.

Non Omittas.] If Deft. lives in a Liberty, sue out a *Non omit.* if a Lat. has been sued out before, pay nothing signing and sealing; if not 2s. 6d. signing, and 1s. 2d. sealing.

Ca.] Make a Præcipe; take in the proper Filazer, (and the Affid. if bailable) and he will make out the pay if he finds St. 3s. 8d. if 4d. or less, and 1s. more for every other. Then get it sealed at the Seal Office. If bailable, the Sum sworn to must be indorsed. And if it is not executed before the Return, sue out a *Ca. Con.* (to the Filazer 2s. 4d. and every *post Ter.* 4d. Sealing 7d.) after that another *Con.*, &c.

Test. Ca.] If Deft. lives in County, and you would try the Cause in another, make out a Test. into County where Deft. lives. Make a Præcipe, &c. as before. Or if you would sue out a *Ca.* and before it is executed, the Deft. goes out of the Co. Make out a *Test. per Con.* into the Co. where the Deft. is gone to. To Filazer for *Test.* 6s. seal. 1s. 2d. and for *Test. per Con.* 4s. Seal. 7d.

Non Omittas.] If Deft. lives in a Liberty, you may sue out a *Bail Omit.* by making a Præcipe, &c. as before. Pay to the Filazer 8d. sealing 1s. 2d. and for a *Non Omit. Test.* to the Filazer 11s. 4. Sealing 1s. 9d.

K. B.

Att. of Privilege.] Make no *Præ-*
cept; Ingross the Att. (Stamp 1 s. 6 d.)
 it sign'd by Mr. Hawley, pay him
 thing. Sealing 7 d.

C. P.

Att. of Privilege.] Make a *Præ-*
cept; Ingross the Att. (St. 1 s. 6 d.) get
 it mark'd by the Cl^r of the Warrants,
 sign'd by Prothon. (nothing paid for
 either) Seal. 1 d.

Of Executing it.

When an Action is not bailable, Def^t. is to be personally served with Copy of
 Process, with Notice subscribed of the Intent of the Service: But if bailable give
 Writ to a Sher^r Officer, who will get a Warrant thereon (in *Middx.* 4 d. *Effex*,
Warr and *Kent* 6 d. in *Westm.* Warrant from High Bailiff 2 s. 4 d. in other Coun-
 Sheriff's Warrant usually 2 s. 6 d.) upon which he will arrest Defendant.

Common Bail.

With whom to be filed.

With Clerk of the Com. Bails. Pay
 Term 1 s. 2 d. but if not filed before
 of same Term Process is return-
 4 d. more for *post. Ter.* But you
 not pay for another *post. Ter.* till the
 of the subsequent Term.

When to be filed

By Defendant in 8 Days after Return of Process; or after then, By Plaintiff ac-
 cording to the Stat. Affidavit of serving Process being made, which may be
 before a Judge, Commissioner or Officer for entering common Appearances,
 his Deputy, and filed *gratis*. Stat. 5 Geo. 2. c. 27.

With the Clerk of the Rules.

Appearance.

With whom to be entered.

Must be entered with the Officer
 where the Process issued, as upon a *Ca.*
 with Filacer, and upon Attach. of Pri-
 vilege with Prothon. Pay at Fila-
 cers 2 s. for one Defendant; several sued
 jointly, 2 s. for 1st Defendant, and 4 d.
 every other Def^t. if sued separately 2 s.
 every Defendant.

When to be entered.

Where the Appearance is enter'd.

Special Bail on Capi Cor^pus.

K. B.

When to put it in.

C. P.

Defendant be arrested in *London* or *Middlesex*, he must put in special Bail to
 Action. In 4 Days (*exclusive*) after Return of the Process: or the Bail-Bond
 be assigned. And if arrested in any other County,

In 6 Days. *Mich.* 8 A.

In 8 Days. *Hill.* 9 Ann.

but if the last Day of the said Times happens on a *Sunday* it may be put in the
 Day.

How to put it in.

1. In *London*.

Ingross the Bail-piece on a double
 Stamp'd Piece of Parchment; carry
 a Judge's Chambers, and having
 a Bail with you ready, apply to the
 Sec^r's Clerk to take the Bail, to whom
 pay 4 s. in Term, and 5 s. in the

Go to the Filacer, and he or his Clerk
 will attend the Court or Judge to take
 the Bail, which in *London* and *Middlesex*
 is done by an Entry in the Filacer's
 Book, and not by a Bail-piece; and if
 it is *ad fest.* a privileged Person, the
 Prothon.'s Clerk will attend the Court or
 Judge. But in the Filacer's Absence it

be taken in the Judge's Chambers on bringing a true Abstract of the Writ.
 5 s. in Term, and 12 s. in Vac. at the Judge's, and 4 s. 6 d. to the Filacer.

K. B.

2. In the Country.

C. P.

Take the Bail-piece to a Commissioner of the Court, and he will take the Recognizance. Affidavit of taking it must be made either before a Judge of the Court to whom the Bail-piece shall be transmitted, or before a Commissioner, which must be annexed to the Bail-piece.

Notice of putting it in.

1. Immediately after putting in Bail before a Judge, Notice thereof should be given to the Plaintiff's Attorney that he may inquire into the Sufficiency of it.

2. If put in before Commissioners, Notice must be given within 4 Days after Caption. *M. 13 Geo. 1. C. B.*

*K. B.**When to be Transmitted.**C. P.*

If taken by a Commissioner within 40 Miles of *London* and *Westminster*, to be Transmitted to a Judge of the Court, to be by him allowed.

In 8 Days after Caption.

In 10 Days after Caption.

And if taken above 40 Miles from *London* and *Westminster*,

In 15 Days.

In 20 Days.

Unless all the Judges be in their Circuits, and then as soon as any of them returns to *Lond.* *T. 4 W. & M. B. R. & E. 5 W. & M. & H. 6 G. 1. C. B.*

When Filed, after Transmitted.

In *C. B.* as soon as Bail-piece is Transmitted, it must be filed with Filazer (pay him 6s.) or Prothonotary, as the Case is. *H. 6 G. 1. M. 6 G. 2.* But not without Leave of Court, if not Transmitted in the Times above limited. *M. 6 G. 2.* But in *B. R.* it remains at the Judge's Chambers till the Bail is perfected.

*K. B.**Excepting against Bail.**C. P.*1. *In what Cases.*

In this Court if the same Bail be put in above as were Bail to the Sheriff, the Plaintiff may not except against it.

In all Cases wherein B. Bonds are taken, and the same Bail is put in above, Plaintiff may except against it. *M. 6 G. 2.*

Bail can't be excepted to after Decl. deliver'd, unless it be deliver'd *De bene esse*.

2. *In what Times.*

If put in before a Judge, Exception to be in 20 D. after Notice of putting it in, (*M. 16 C. 2. B. R.*) and not afterwards. (*M. 8 A. B. R.*) Same Practice in *C. B.* If put in before a Commissioner Exception to be within 20 D. after Transmitted, and Notice of taking thereof. *T. 4 W. & M. B. R. and E. 5 W. & M. C. B.*

3. *How to except against Bail.*

Exception against Bail is made in the Bail-Book at the Judge's Chambers.

Except. is made in *Lond.* and *Mid.* in the Fila. Book, and in other Co. under B. Piece filed at the Fila. of the Co.

4. *Notice of Exception.*

To be given in Writing to Defendant's Attorney or Agent. *E. 5 G. 2. B. R. Same Practice in C. B.*

5. *When Filed, where no Exception.*

In *B. R.* If Bail be not excepted against within 20 D. after Notice of putting it in, then upon Affidavit of the Notice indorsed on the Back of the Bail-Piece (for which Oath no Fee to be taken) the Bail to be filed by Defendant's Attorney, within 4 Days after the End of the said 20 Days. *Mich. 16 C. 2.*

Perfecting

K. B.

Perfecting Bail.

C. P.

1. When.

If *Not. of Excep.* be given in *Term*, the Bail must justify in 4 D. after such *Not.* or *Def.* must add other Bail, who must justify within the said 4 D. But if *Excep.* and *Not.* thereof be in *Vac.* the Bail put in, or additional Bail, must justify on 1st D. of next *Term*. E. 5 G. 2.

The Defendant must perfect his Bail in 4 Days after Exception, or Plaintiff may proceed on the Bail-Bond. T. 3 & 4 G. 2. N. B. This Rule must be intended when Exception and Notice is in *Term*, as in B. R.

2. Where.

If Bail be taken *before a Judge*, Justification must be in Court; but by Consent of Plaintiff's Attorney, it may be at a Judge's Chambers.

If *before a Comr.* it may be in Court, either by Affid. taken before the Comr. or by Oath in Court, or before a Judge. T. 4 W. & M. B. R. E. 5 W. & M. C. B.

3. Notice of Justifying.

2 Days Notice of Justification must be given exclusive of the Day it is given, and if *Sunday* intervenes, 3 Days Notice.

4. How.

In Court.

Get the Clerk of the Judge before whom the Bail was taken, to bring the B. Piece into Court. (Pay him 2 s. 6 d.)

Get the Filacer or his Deputy to attend with the Bail-Book or Bail-Piece. (Pay him 3 s. 4.)

Have the Bail ready with you in Court, and move by Counsel to justify.

Before a Judge.

The B. Piece remains at the Judge's Chambers till the Bail be perfected: Bring the Bail there to justify; pay in *Term* 1 s. in *Vac.* 2 s. each Person.

Get the Filacer to attend at the Judge's Chambers, pay him 3 s. 4 d. and have the Bail there. Pay at the Judge's 2 s.

Note; When Bail is taken in the Country, an Affidavit of Justification is usually annexed to the Bail-Piece, and then Exception is seldom taken; but if it be, the Affidavit may be produced either in Court or before a Judge for Justification.

Filing Bail.

When Bail is accepted, the Bail-Piece must be filed with Mr. *Harwley*. Pay 4 d.

On Bail being put in before a Judge, or transmitted from a Commissioner, it is immediately filed with the Filacer.

Declaration.

K. B.

Drawing and Ingrossing it, &c.

C. P.

To be ingrossed on Do. 1 d. Sta. Paper, and charged on the Back. Copy per *fo.* 4 d. and the Duty.

Warrant in any Action, 4 d. Filing Common Bail according to the Stat. 6 s. 8 d.

Warrant in *Debt*, *Trespass* and *Detinue*, 4 d. in other Actions, 8 d. Ap. according to the Statute, 5 s.

Delivering or Filing it.

1. When Defendant appears.

If Defendant's Attorney has appeared, Plaintiff's Attorney must deliver Decl. to him, whereupon he must pay for the same, Duty and Warrant; or on Refusal by him, or his Clerk in his Absence, or if his Abode be unknown, it may be left in the Office, and then on Notice thereof to Defendant or his Attorney (from the Time

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Time of giving said Notice, and not before, Decl. is well deliv.) and on Rule to plead given, Judgment for want of Plea may be signed. And no Plea may be received till Decl. &c. paid for. *T. 12 W. 3. & T. 2 G. 2. B. R. Same Pract. in C. B.*

2. *When Appearance enter'd according to the Statute.*

In all Cases where Copy of Process is served, and Co. Bail is filed, or Appearance enter'd, according to the Stat. Copy of Decl. must be left in the Office, and Notice thereof given to Deft. or left at his last or usual Place of Abode, from the Time which Notice Decl. is well delivered; and if Deft. don't plead within the Time limited, (a Rule to plead being given, and out) Judgment may be signed without further calling for Plea. *Trin. 1 G. 2. B. R. Mich. 1 G. 2. C. B.*

3. *Gen. Rule for delivering Decl. on Process returnable 1st or 2d Return.*

Upon all Process ret. 1st or 2d Ret. of any Term, if Plaintiff declares in London or Middlesex, and Deft. lives within 20 M. of London, Decl. must be deliver'd with Notice to plead within 4 D. after Deliv. in which Time Deft. must plead without Impar. And if Plaintiff declares in any other County, or Deft. lives above 20 M. from London, Decl. to be deliv. with Not. to plead in 8 D. without Impar. or Judgment may be signed. *Trin. 5 & 6 G. 2. B. R. Mich. 3 G. 2. & Easter 3 G. 2. C. B.*

4. *Of delivering Decl. on Process, returnable on other Returns.*

If the Process be ret. on any other Return, the Deft. is intitled to an Impar. and in such Case Not. to be, for Deft. to plead within first 4 D. of next Term.

K. B. When it may be delivered De bene esse. C. P.

Upon all Process returnable 1st or 2d Ret. of any Term, Decl. may be delivered *De bene esse* at the Return of the Process, with Notice to plead.

If no Affid. of the Cause of Action be filed, in 8 D. after the Deliv. and if Deft. don't file Com. Bail, and plead in said 8 D. Plaintiff may file Com. Bail accord. to the Stat. and sign Judgment, Rule to plead having been duly entred: But if such Affidavit be filed, then in 4 D. after Delivery, if the Action be laid in London or Middlesex, and Deft. lives within 20 M. of London, and in 8 D. if in any other Co. or Deft. lives above 20 M. from London, and if Deft. puts in Bail, and does not plead in the said respective Times, Judgment may be signed, a Rule being duly entred. *M. 10 G. 2.*

As in the General Rule before mentioned. And where a Common Appearance is required, if Deft. does not enter it, and plead in Time, (a Rule to plead being given) Plaintiff may enter Appearance according to the Stat. and sign Judgment: And where Defendant has put in Special Bail, and does not plead in Time (a Rule to plead being given, and Time out) Judgment may be signed Default. *M. 3 G. 2.*

When it may be delivered by the By.

If a Deft. is in Custody of the Marshal, *ad sect. J. S.* or has filed Com. Bail, an Action at his Suit, any other Pltff. may declare against him of the same Term he is committed, or put in Bail, without taking out further Process for his answer. *Lil. Pract. Regist. Tit. Decl.*—And where Plaintiff in any Action has put in Com. Bail according to the Stat. he may deliver a Decl. by the By against him, but no Person except such Plaintiff may deliver a Decl. by the By against any Person by reason of the same Com. Bail being filed. *M. 10 G. 2. B. R.*

K. B. Impar. C. P.

If a Decl. be not filed before last 4 D. of Term, Deft. is intitled to an Impar. course. And so he is if Decl. be on Process return. any other Ret. than 1st or 2d.

K. B.

Rule to Plead.

C. P.

To be given with the Clerk of the Rules, (1 s. 4 d.) and (by Rule of *Trin.* G. 2.) Deft. must plead within 4 D. *exclusive*) after it is given.

To be given with the proper Secondary (1 s. 4 d.) which (by *M. 1654.*) will be out in 4 D. inclusive of the D. whereon it is given: But Judgment may not be signed till the Aftern. of the next Day.

Sunday or any Holy-Day, on which the Court does not sit, is reckon'd a Day within the said Rule, except it happens to be the last of the 4 Days.

Demanding Plea, &c.

Pleadings to be demanded by Note in Writing. (In *C. B.* before Nine in the Even.) Where Decl. is filed, and Notice thereof given, (unless *de bene esse*) there's no need of further calling for Plea. *E. 10 G. 2. C. B. Same Pract. in B. R.*

K. B.

Searching for Plea.

C. P.

Before you sign Judgment, search the General Issue Book with Mr. *Lantrow*; and if no Plea there, search the Plea Book with the proper Clerk of the Papers. *Vid. Tit. Plea.*

Before you sign Judgment, search the Plea Book at the Prothonotary's Office, for a Plea.

K. B.

Plea.

C. P.

General Issue] Enter in a Book with Mr. *Lantrow*. (Pay 4 d.) Or it may be written on Stamp, and deliver'd as in *B.* Which Book Plaintiff's Attorney may search; and when he finds a Plea enter'd, he writes it in Form after his Decl. and delivers the Issue.

General Issue is pleaded on Do. 1 d. St. No Counsel's Hand, and deliver'd to Plaintiff's Att. But if he's not to be found, or if he refuses to accept it, it may be left in the Office. *M. 1654.*

Special Plea to be written on Do. 1 d. St. signed by Counf. (in *C. B.* by a Serj. *temperuit ad diem, Son Assault Demesne, Plene administravit, Riens per Discent, unques Executor, Nul tiel Record, Per Minas, Per Dures, Infra Aetatem, and Abuit ad Diem*, need no Serjeant's Hand; but *Non assumpsit infra sex annos* does. *Rep. & Ca. Pra. C. B. 41.*) and if dilatory, Affidavit of the Truth thereof must be annexed.

It must be left with the Cl. of the Pa. Plaintiff's Name begins with *A.* with Mr. *Benton*, *B.* with Mr. *New*, and so alternately through the Alphabet.

It may either be deliv. to Defendant's Attorn. (which is the usual Way) or filed with Prothon. and then Deft's Attorn. must take it out of the Office.

When to Plead.

For the Times of Pleading, see the General Rules, *Tit. Decl.* In *Abatement*, Deft. must plead in 4 D. after Decl. deliver'd or filed; unless in *Vac.* and then he's 4 D. in the next Term to plead, as of preced. Term.

K. B.

Replication, Rejoinder, &c.

C. P.

To compel Plaintiff to reply, get a D. Rule from the Master, which you enter with the Cl. of the Rules, and serve Plain. Attor. (Pay 1 s. 4 d.) and if he does not reply in Time, Demand being made, sign *Non prof.*

To compel Plaintiff to reply, give a Rule with the Secondary (for which pay 1 s. 4 d.) Such Rule, and Rule to rejoin, may be given within 16 Days after Term.

Paper.

K. B.

Paper Book.

C. P.

Carry Decl. to Clerk of the Pa. and he will make up Pa. Book, and give R. for Deft. to receive, and return it to be

Paper Book is not made up on Pleading specially, as it is in *B. R.*

enter'd in 4 D. (Pay Cl. Pa. 10 *d. per Fo.* besides Stamps.) Deliver Pa. Book to Deft's Att. with Not. of Trial on the Back, and if he does not return it according to the Rule, sign Judgment, and execute Inquiry; but if he returns it in Time, and pays you 8 *d. per Fo.* for the Pleadings on his Part, proceed to Trial.

K. B.

Issue.

C. P.

When Issue is join'd, make it up; copy the same on Do. 1 *d.* Stampd Paper to deliver. Charge on the Back. — Copy 4 *d. per Fo.* the Duty, 2 *d.* every Sheet.

And Ent. Plea 1 *s.*

And Ent. Plea 2 *s.*

Which upon the Delivering to Defendant's Attorney he must pay. And upon the Back of the Issue you generally write the Notice of Trial.

K. B.

Notice of Trial.

C. P.

I. At the Sitzings in London and Middlesex.

If Defendant lives *within 40 M. from London*, 8 Days Notice exclusive of the Day 'tis given. If *above 40 M.* 14 Days exclusive. 2 *Lilly 242. B. R. M. 1654. C. B.* By Stat. 14 *Geo. 2. c. 17.* 10 Days at least.

II. At the Affizes.

Ten Days at least. Stat. 14 *Geo. 2. c. 17.*

III. On an old Issue, &c.

If a Cause has been 4 Terms after Issue join'd, and in all Cases where there have been no Proceedings for 4 Terms, exclusive of the Term in which the last Proceeding was had, a Term's Notice must be given. Such Notice to be given before the Effoin Day of the 5th or other subsequent Term; a Judge's Summons, if no Order made, is no Proceeding; but a Notice of Trial, tho' countermanded, is. *M. 1654. and E. 13 Geo. 2. C. B. Same Practice in B. R.*

IV. New Notice.

If Notice be given, and Cause not tried, but Plt. defers it longer than one Term after, a Term's Notice to be given. But if he tries it next Term after, no need of new Notice.

If Plt. gives Notice of Trial, and proceeds not, he can't try it without new Notice as before, unless by Consent or Rule of Court. *M. 1654.*

If Notice of Trial be given for a Sitting in *Lond. or Middx.* and the Cause not then tried, Plt. may try it the next Sitting on 2 Days Notice; but if not tried then, new Notice must be given. 2 *Lilly 236.* And if Defendant enters a *Ne recipiatur* in *Lond. or Middx.* and thereby hinders Plaintiff from trying his Cause that Sitting; he may try it the next Sitting, upon giving Notice during the 1st Sitting. *M. 4 A.*

In *Lond. or Middx.* if Notice be given for one Sitting, and the Plt. is not ready, he may give Notice before that Sitting, that he will try it the next Sitting. *M. 1654.*

V. Before Issue join'd in C. P.

To prevent Delays in trying Causes where a Plt. in pleading concludes *ad Patriam*, Deft.'s Attorney to accept Notice of Trial upon the Back of such Pleading,

Pleading, whether the same be deliver'd or left in the Office; which Notice shall be as good as if Issue join'd. *T. 2 Geo. 1. C. B.*

Countermand of Notice of Trial.

To be delivered in Writing at least 6 D. before the intended Trial. *St. 14 G. 2. c. 17.* Unless at theittings, and Deft. lives within 40 M. then 2 Days before.

Brief.

To contain an Abstract of the Pleadings, a State of the Case, the Proofs necessary to be made, and what is supposed will be objected, with Answers to those Objections.

K. B.

Record of Plei Prius.

C. P.

How pass'd.

To be ingrossed on a double 2s. 6d. stamp'd Parchment. The Issue, or an *Incipitur* thereof to be enter'd on the Roll. Carry the Record and Roll to

Mr. *Lantrow*, and the Issue Paper.

Pay him for entering Issue not exceeding 10 Sheets, 3s. 6d. and 1s. for every 6 more. Then to Mr. *Tully*, to whom pay 7s. 6d. for the first 8 Sheets of the Record, and 7s. for every 8 more; and if above 3 W. from End of Term 2s. for Judge's Warrant.

The Prothonotary, who signs the Record, pay 1s. and for entring Issue 2s. a Count. or if Special 8d. *per fo.* File Warrants of Attorney with the Clerk of the Warrants, or carry them with the Record to the *Ni. Pri.* Office, and the Cl. of the *Jurata's* will examine the *Jurata*; pay atittings 1s. at Affiz. 6d. and then deliver the Warrants of At-

torney (if not already filed) and the Record to Mr. *Maidstone*, (who will take the Fee for the Warrants) Pay him 2s. for 1st 3 Sh. and 4d. for every other Sh. and 2s. 2d. for the Seal. If 3 W. after Term 2s. for Judge's Warrant.

B. R.

Venire Facias.

C. B.

You may buy a Blank at a Stationer's. (1s. 6d. $\frac{1}{2}$) Fill it up.

Not to be signed.

Sealed (7d.) and returned by the Sheriff (2s. or 2s. 6d.)

Get it signed by the Prothon. 1s. 4d.

Distr' Jur'.

Ha' Corpora.

Get a treble 6d. Stamp'd Piece of Parchment, write the *Distringas*. Not to be signed. Sealing 7d.

Get a Blank (1s. 6d. $\frac{1}{2}$) fill it up, carry it with the *Ven.* to the Petty-Bag-Office, and the Clerk will examine and sign it. (pay in *Lond.* or *Middx.* 2s.

At Affizes 1s. 9d.) Sealing 7d. No *Præcipe* is made for the Office. If the Cause be not tried at the Time mentioned in the *Ha. Cor.* make out a new one, but if you carry the old one, you save 1s. 1d. Which Writs of *Distringas* or *Ha. Corpora* must be returned by the Sheriff.

Subp. ad Test'.

Get a Blank (1s. 6d. $\frac{1}{2}$.) fill it up, 4 Witnesses may be in one Subp.

Make a Note for the Office.

Signed by Mr. *Hawley* 1s. 8d.

Sealing 7d.

No Note for the Office.

Signing by Prothonotary 1s.

Sealing 7d.

Each Witness must be served with a Ticket and paid 1s.

Entering

Department of the Interior
Bureau of Land Management
Washington, D. C. 20240

TO THE SECRETARY OF THE INTERIOR
FROM THE DIRECTOR OF THE BUREAU OF LAND MANAGEMENT

Subject: [Illegible]
Reference: [Illegible]
Enclosure: [Illegible]

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2. [Illegible]
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Very truly yours,
[Illegible Signature]
Director, Bureau of Land Management

THE OFFICE OF THE SECRETARY OF THE ARMY
WASHINGTON, D. C.

TO THE HONORABLE THE SECRETARY OF THE ARMY
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I. In London or Middlesex.

Causes for Trial must be entered in the Marshal's Book 2 D. at least exclusive before the Sitting whereon they are to be tried; or the Marshal may enter a *Recipiatur* at Def't's Request. 15 & 16 C. 2. B. R. *Easter* 1 *Ja.* 2. C. B.

But by *Not. fix'd up in K.B. Office, M.* 17 G. 2. No Record or Writ of *Ni. Pri.* will be received at any Sitting after Term in *Middl.* unless deliver'd to and entred with the Marshal within 2 D. after the last D. of every Term; nor at any Sitting after Term in *Lond.* unless delivered to

But by *Not. put up in the Protho. Office* H. 8. G. 1. No *Recip.* shall be enter'd in the Sittings of *Ni. Pri.* after every Term unless the Record and Writ be brought into Court on or before the Days of Sittings respectively.

and enter'd with the Marshal the Day before the Day to which the Sittings in *Lond.* shall be first adjourned. And every *Ni. Pri.* Cause in *London* and *Middlesex* must be tried in the Order in which it is entred (beginning with *Remanets*) unless ordered to the contrary by the Judge, on reasonable Cause shewn.

2. At the Assizes.

The Writ and Record to be entred with the Marshal before first Sitting of Court after Commission-Day, except in the Counties of *York* and *Norfolk*, and the before first Sitting of the Court on the 2d Day after the Commission-Day. At every Cause must be tried in the Order it is entred in, unless the Court order otherwise. T. 10 & 11 G. 2. & H. 14 G. 2. By the twelve Judges.

K. B.

Postea.

C. P.

After Trial in *Lond.* or *Mid.* the Associate will deliver the Record with the Distr. and Pannel annexed; and then you indorse the *Postea* yourself on the Back of the Record. But after Trial at the *Assizes*, the Associate keeps the Record and Distr. till the next Term, and in Interim indorses the *Postea*. And (by T. 2 *Jac.* 1. B. R.) *Posteas* must be made by Clerk of the *Posteas* within 2 Days after it is received. Pay him 4 d.

The Associate writes the *Postea*. If tried in Term, call on him about the Day after; and if tried in Vac. call 5th Day of the ensuing Term.

K. B.

Rolls.

C. P.

When to be carried in.

Those of T. M. and H. Terms, before the Effoin D. of every subsequent Term; and of E. Term before the 1st D. of T. Term. M. 5 A.

Those of E. Term, at or before D. of T. Term; of T. Term, at or before *Mich.* D. of M. Term, at or before 6 *Jan.* and of H. Term, 4 D. before E. Day. E. 34 C. 2.

Docketing Entries.

Get Numbers for your Rolls, from the *Ni. Pri.* Office, docket your Entries on a Piece of unstamp'd Paper, carry them to Mr. *Lantrow*, pay him 3s. and to Mr. *Tully* 2d. each Warrant.

When you carry in your Rolls, docket your Entries at the Prothon. Office, the Docket Roll of the Term, of which they are entred. Pay nothing.

K. B.**Final Judgment.****C. P.**

After the *Postea* is marked, if Plaintiff
 a Verdict, give a Rule for final
 judgment with Cl. of the Rules (1 s. 4 d.)
 which will be out in 4 D. if *Sunday* don't
 intervene; in which Time Deft. may
 be in Arrest of Judgment; but if he
 does not; stamp the *Postea* (Do. 2 s. 6 d.)
 and thereupon the Master will sign
 judgment and tax the Costs. No need
 of such Rule after Nonsuit.

No Rule for Final Judgment to be
 given; but you stay the same Time as
 in B. R. After which stamp your *Postea*,
 (Do. 2 s. 6 d. Stamp) upon which the
 Prothonotary will sign Judgment, and
 tax the Costs. Immediately after it is
 signed, the *Postea* must be delivered to
 the Clerk of the Judgments. 13 G. 2.
 Pay him 2 s.

K. B.**Execution.****C. P.**

A *Ca. Sa. Fi. Fa.* or an *Elegit*, must
 be written on a treble 6 d. Stamp.
 Neither *Ca. Sa.* nor *Fi. Fa.* to be
 sealed. Sealing, 7 d. each. *Elegit* to
 be signed by Mr. Hawley, (1 s. 8 d.) and
 sealed. (7 d.)

Ca. Sa. or *Fi. Fa.* must be signed by
 the Prothon. (4 d. each) and sealed (7 d.
 each) and if a *Testat.* 8 d. Signing, and
 1 s. 2 d. Sealing.

Surrender in Discharge of Bail.

Bail sued in *Debt on Recog.* in B. R. has 8 Days after Return of the Process to
 surrender Deft. (T. 1 A.) in C. B. on or before the Return of the Process (M.
 54.) And being sued by *Sci. Fa.* he may be surrender'd at any Time before
 Return of the *Sci. Fa.* if ret. *Sci. Feci*, or of the *Al' Sci. Fa.* if the 1st be
 return'd *Nihil*, &c.

Non-pros.

If Plt. does not declare, either of the Term the Writ is returnable, or before
 End of the ensuing Term, Deft. having appeared, and in C. B. given a Rule
 to declare either at the End of said ensuing Term or in 4 D. after, and demanded
 by Note in Writing, (which Rule is not given, nor Demand made in B. R.)
 he may sign a *Non Pros'* at any Time in the Vac. of such ensuing Term, and not
 later. 1 Instr. Cler. 74. B. R. Reg. Hill. 9 A. Not. Mich. 1 Geo. 2. C. B.

K. B.**Judgment by Default or Confession.****C. P.**

Make an *Incipitur* of the Decl. on a double 1 d. Stamp, if the Judgment be in-
 locutory, or on a double 2 s. 6 d. Stamp, if it be final; and an *Incip.* on the Roll.
 Carry them to Mr. Lantrow, and
 he will sign Judgment; and if it is final
 the Master to tax the Costs.

Make out Warrants of Att. file them
 with the Cl. of the Warr. (pay in *Debt*,
Trespasi, and *Detinue* 4 d. each, in other
 Actions 8 d. each) and he marks the
 Judgment Paper, then carry it with the

Draught of the Decl. to the Prothon. who signs Judgment.

K. B.**Writ of Inquiry.****C. P.****I. Notice of executing it.**

If executed in *Lond.* or *Middx.* and Defend. lives within 40 M. from *London*,
 14 Days Notice exclusive to be given; if he lives above 40 M. 14 Days exclusive.
 If executed in the *Country*, 8 Days Notice exclusive. M. 1654. C. B. Same
 Notice in B. R.

Where

Where Plaintiff concludes *ad Patriam* upon Deft's Plea, and gives Notice of Trial upon the Paper-Book, and there-upon Deft. to hinder the Trial of the Issue demurs upon the Repl. and Plaintiff joins in Demurrer, and gets Judgment, Deft's Att. shall accept Notice of Inquiry, from the Time of giving such Notice of Trial. *H. 8. G. 1.*

Demurrer. And where Deft. pleads such a dilatory Plea, that Plt. is obliged to demur to, Deft.'s Attorney shall accept Notice of Inquiry on the Back of the Demurrer. *T. 10 Geo. 1.*

II. *Making it out and Executing it, &c.*

To be written on treble 6*d.* Stamp Parchment. In *B. R.* not to be signed. In *C. B.* to be signed by the Prothon.; pay him according to the Length. Sealing 7*d.* You may sue out *Subp. ad Test.* as in Cases of Trial. Indorse the Place where you have given Notice for the Execution; carry the Writ of Inquiry to the Sheriff 2 *D.* before you execute it; and he will cause a Jury to be return'd. In *London* you pay him 1*l.* 7*s.* 4*d.* and for every Witness 4*d.* In *Middlesex* and most Counties you pay 1*l.* 10*s.* 6*d.* The Inquisition must be stamp'd with a double 2*s.* 6*d.* Stamp. In *B. R.* a Rule must be given for Judgment, but not in *C. B.* 4 Days after the Return of the Inquiry being expired sign Final Judgment, as upon a *Postea.*

K. B. Proceedings against Prisoners. C. P.

I. *Declaration.*

To be delivered before the End of the next Term, after Return of the Process or Surrender in Disch. of Bail, to the Keeper, Gaoler, or Turnkey, and at the same Time ask him if Deft. is not his Prisoner, who must deliver it to the Prisoner, or you may deliver it to the Prisoner himself.

II. *Charging Defendant in Custody.*

1. *In the King's Bench Prison.*

Affidavit that Cause of Action amounts to 10*l.* must be filed in *B. R.* with the Cl. of the Rules, in *C. B.* with the Prothon. who takes for the Entry of the Decl. and the Sum indorsed on the Decl. before it is left with the Turnkey in *B. R.* or with the Cl. of the Papers of the Fleet in *C. B.*

2. *In Newgate, Ludgate, or other County Gaol.*

There must be a Process to charge Deft. in Custody directed to the Sheriff.

Affidavit of delivering Decl. and Rule to Appear and Plead.

An Affidavit of delivering Decl. must be made, and a Copy on double 6*d.* St. annexed to a Copy of Decl. on a double 1*d.* St. file the Or. Affidt. in *B. R.* with Clerk of the Rules (within 20 *D.* after the End of the Term the Process return. in) and in *C. B.* with the Secondary, (in the like Time, except in *E. Term*, and then in 10 *D.*) and he will give a Rule to plead; and in Default thereof,

(Plea being demanded) Judgment may be signed. But if Deft. is in Custody of the Marshal, no such Affidt. is requisite, but a Rule to plead may be given of course,

Where Pltff. concludes *ad Patr.* and gives Notice of Trial on the Back of his Pleading, if Deft. does not join Issue before the Rule be out, in such Case after Judgment, Deft's Att. shall accept Notice of Inquiry from the Time of giving said Notice of Trial. *H. 6 G. 1.* And where Deft. demurs to Plt.'s Decl. Deft.'s Att. shall accept Notice of Inquiry on the Back of the Joinder in

Upon producing said Copy of the Affidt. together with a Certific. from the Proper Officer, that no Appear. is enter'd, to the Prothon. he will sign Judgment.

III. When to appear and plead.

1. If Copy of Decl. be deliver'd before 3d Return of E. or M. Term.

By Reg. E. 5. W. & M. upon mesne Process Ret. 1st Day of E. or M. Term. By Reg. E. 5. W. & M. (No Mention made of the Ret. of the Proc. as in B. R.)

Affid. of the Delivery thereof being filed, if Deft. does not appear in 10 Days after E. or M. Terms respectively, Judgment may be signed, Rule having been given (and in C. B. said Certificate being produced.) But if he appears he shall imparl till the next Term; unless the Action be in Lond. or Middx. and Deft. be in Prison within 40 M. of London or Westm. and then he shall plead 2 Days before the Effoin-day of the next Term.

2. If deliver'd on or after the 3d Ret. of E. or M. or any Time in H. or T.

And Deft. appears 2 Days before the Effoin-day of next Term, he shall imparl to said next Term; but if he does not appear in that Time, Judgm. may be sign'd.

3. If Process be returnable one Term, and Decl. del. before the Effoin-day of next.

Plt. in such next Term may give Rules to appear and plead; and if Deft. does not appear and plead by the Expiration of the Rules, Judgment to be enter'd.

IV. Issue, Trial, Judgment, and Execution.

Plt. must deliver Issue, and proceed to Trial or Judgment within 3 Terms after Decl. del. or after Render, if Decl. was delivered before; and to Execution 2 Terms after Judgment, or Defendant may be discharg'd.

V. How to Charge a Prisoner in Execution.

In the King's Bench Prison.

Get a Rule from Mr. Mundy (4s.) serve the Marshal with Copy, under which he will write his Acknowledgment of Deft.'s being in his Custody (10s. 6d.) Enter the Committitur in the Marshal's Book at Mr. Lantrow's Office (2s.) file it with Mr. Hawley (2s.)

In the Fleet.

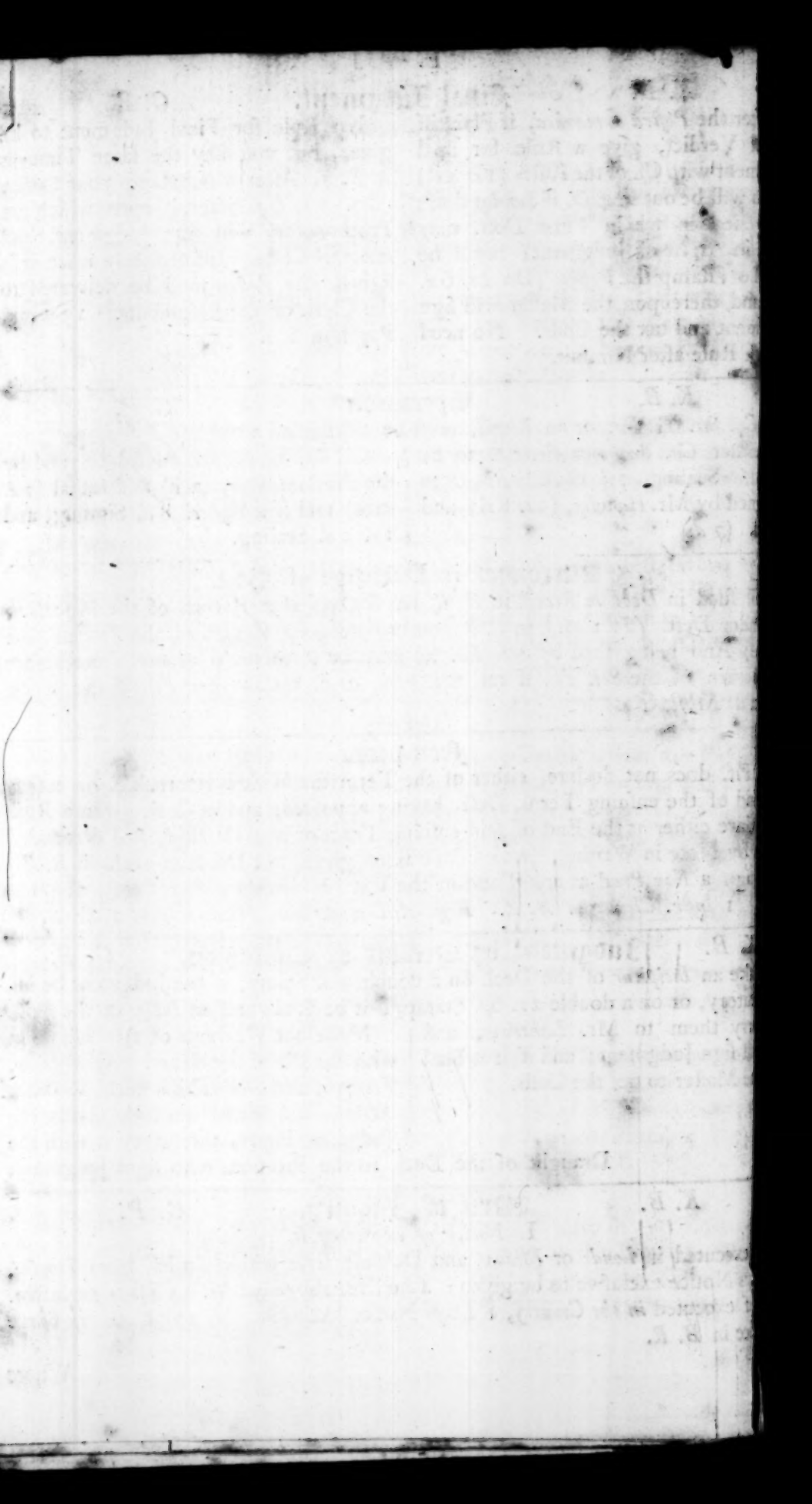
Make out a Ha. Cor. ad Satisfaciend. St. 5s. 1/2. sign'd by Prothon. 1s. 4d. Seal. 7d. Backing by a Judge 4s. Carry it to Cl. of Papers at the Fleet 4 Days before the Ret. (9s. 2d.) pay to the Treasury Keeper on bringing the Roll into Court 2s. on which the Final Judgment must be enter'd; therefore give

the Clerk of the Judgment 2 or 3 Days Notice before-hand. Bringing up Deft. 10s. 6d. To the Cryer 2s. To the Secondary 9s.

VI. How to discharge Prisoners for Want of Plaintiff's Proceeding.

1. For want of Decl.] If in a County Gaol, get a Certificate from the Gaoler of the Causes he is charg'd with, and a Certificate from the Cl. Decl. in B. R. or the 3 Prothon in C. B. and thereupon in B. R. make a Common Bail-Piece with a Fiat made for a Judge to sign; but in C. B. get the Judge's Fiat, which carry to the Filacer, and he will enter Appearance and make out the Superfedeas. But in B. R. the Attorney makes it out: If Defendant is in Custod. Mar. get a Certificate from the Clerk of the Papers of B. R. Prison, and from the Clerk of the Decl. and thereupon a Judge will order Com. Bail to be filed, and upon a Certificate thereof, the Marshal will discharge Deft. without a Superfedeas.

2. For not proceeding to Judgm. or Execution.] Summon Plt. to shew Cause why a Superfedeas should not be granted, which (if no Cause shewn to the contrary) he will grant on filing Common Bail, or entring Appearance. But if Defendant is in Custod. Mar. then on Summons, and no Cause shewn to the contrary, the Judge will order Defendant to be discharged on filing Com. Bail, without any Writ of Superfedeas.



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